

# ILWG Remobilization Phase I Start-Up

## Reminders and Follow-Ups



Per Col Dempsey's announcement on 25 Jun, IL Wing has moved to CoVID-19 Remobilization Phase I effective 1 Jul 20.

This announcement is certainly exciting news. We are all anxious to kick the tires and begin ramping back-up to steady-state mission execution in all three program areas. It is vital that Commanders at ALL LEVELS of the organization heed the health and safety preparatory steps outlined in Col Dempsey's notification letter. We are charged with the safety and well-being of our volunteers while under our supervision.

Here are some follow-up policy notes based on inquiries from the field and/or revisions since initially posted.

- REMINDER: Phase I allows for in-person activities, limited to NO MORE THAN TEN members.
- Guests will NOT be allowed to participate in in-person meetings or activities while we are still in Phase I. Will revisit in Phase II.
- REMINDER: ALL activities outside the scope of a regularly-scheduled unit meeting at your registered meeting location shall be requested via an ILWG Form 301. Wing Staff will review each activity on its merits and forward approval/amendments to the unit commander/activity director.
- An ILWG Form 301-C (CoVID Risk Assessment and Checklist) has been devised to accompany all Form 301s to ensure commanders, activity directors, and ICs are taking the appropriate precautions before and during all Phase I activities. The form-fillable word doc must be PDF'd then uploaded to the IWU and approved by Wing Staff PRIOR to the proposed activity date. Form is available on the ILWG website CoVID page.
- REMINDER: while in-person meetings are limited to ten members, units are encouraged to continue virtual meetings or concurrent hybrid meetings to include those that cannot or elect not to attend in-person meetings.
- Units may elect to conduct multiple unit meetings per week to encourage in-person involvement by more members of the unit. However, ALL added unit meetings SHALL be approved by submitting the ILWG Form 301, Covid checklist, and CAPF 160S. ex: If your Form 27 says you meet on Tuesdays and you elect to add additional meetings on Thursdays, you must submit the F301 and attachments.
- Units may elect to conduct multiple unit meetings on the same date (for the same reasons above). However, like above, you SHALL submit the Form 301 to declare such. \* AND \* the meeting times MUST be scheduled to allow a clear start-end-start gap to prevent cross-population of the meeting area and an opportunity to clean the common-use area(s). Meaning: you may schedule a meeting from 1600-1700 and 1800-1900 (or similar). All of the same temperature-checking and health/safety measures apply to all meetings.
- During Phase I, Units may NOT hold activities of 10 members in multiple rooms of the same facility at the same meeting time. Ex: 10 in the auditorium; 10 in the gym; and staff in a conference room. Please consider one of the options above.

As always, we encourage unit commanders and activity directors to reach-out to your chain of command with questions or concerns regarding your proposed activity. If you are not sure if your situation is compliant with the intent of our remobilization policies, the ILWG CoVID Remobilization Committee will review questions that make it to ILWG HQ.

***"Together We All Succeed"***